



DSPT
Better Security.
Better Care.



Digital
Care Hub



Digital Newsletter



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Local one-to-one support

We are holding a free Data Security & Protection Toolkit face to face drop-in sessions to help you from start to finish.

Ever thought “I’m not sure how to complete the Data Security & Protection Toolkit”? Or “I would do it, I just need some guidance” ... We are here to help!

You can get free, personalised support where we can guide you through the process and help you gather the evidence you need.

DSPT prep face to face drop-in session on:

Wednesday, 06/08/2025, 09.00 to 17:00, First Central Connect and Collaborate Space, Priory House - First Floor Book Here: [Data Security & Protection Toolkit prep Workshop prior to completion Tickets, Wed, Aug 6, 2025 at 9:00 AM | Eventbrite](#)

DSPT Completion face to face drop-in session on:

Date: Thursday, 11/09/2025, 09.00 to 17:00, PH15 - Priory House - First Floor
Book here: [Data Security Protection Toolkit - Completion workshops Tickets, Thu 11 Sep 2025 at 09:00 | Eventbrite](#)

Reminder DSPT emails queries

For those who have received reminder emails, please see our guidance below:

1 – If the site has never had someone register against it individually and it has not previously been included in a publication, I expect that no reminder is sent?

If the site does not have an admin user set up, they would not receive an email.

2 – If the site has never had someone register against it individually but it has previously been included in a publication, would anyone receive a reminder? **No, they would not receive a reminder. If the site does not have an admin user set up, they would not receive an email.**



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3 – If the site has had someone register against the site in the past (be this the same or a different person from the one who is registered against the HO publication), then whomever has registered against the site will be receiving the reminder emails. **Yes, if the site had someone historically had a user set up then they would still receive a reminder email.**

Having problems logging in to your DSPT? Your administrator may have changed [Register, login or change DSPT registration | Digital Care Hub](#)

All staff need to have completed data security training in the last 12 months. Use our DSPT-compliant eLearning for staff. It's free, quick and easy to use. [eLearning Courses - Digital Care Hub](#)

It's still not too late to complete your DSPT for the first time if you've got policies and training in place. <https://www.digitalcarehub.co.uk/dspt/before-you-start/>

Understand Your IAR and ROPA – and Why They Matter

Your Information Asset Register (IAR) and Record of Processing Activities (ROPA) are two of the most important documents in your data protection toolkit. Together, they help you get a clear picture of what personal data your organisation holds, how it flows through your service, and who has access to it.

Find out more here: [Understand Your IAR and ROPA – and Why They Matter - Digital Care Hub](#)

What would you do if you lost access to data? You must have a business continuity plan in place. Use our template and guide. <https://www.digitalcarehub.co.uk/data-protection-and-cyber-security/businesscontinuity/>

Almost there, connect your services, publish and share <https://www.digitalcarehub.co.uk/dspt/publish-or-republish/>

Top Tips and Tricks to Strengthen Your Cyber Security and Data Protection

Preparing for the Data Security and Protection Toolkit (DSPT) can feel like a daunting task, but it's also a valuable opportunity to strengthen your organisation's digital resilience. Whether you're completing the DSPT for the first time or refreshing your

submission, getting your data protection and cyber security in order is key to keeping your team and the people who draw on your care safe.

To support you, we've pulled together five of the most important tips and tricks to help you improve your cyber security and data protection, along with free, practical resources you can use straight away

Read more here: [Top Tips and Tricks to Strengthen Your Cyber Security and Data Protection - Digital Care Hub](#)

BLMK Local Support Organisation Data Security Protection Toolkit Support offer

Data Security Protection Toolkit (DSPT)

The Data Security and Protection Toolkit (DSPT) helps adult social care providers in England to check and improve how they keep people's information safe. It is the official self-assessment tool for the care sector and is widely recognised by CQC, local authorities and the NHS.

Care providers must review, update and republish their toolkit assessment at least once every year, otherwise it goes out of date and it is invalid. We recommend that this is kept up to date throughout the year, especially if providers have introduced new systems or services. Providers can make changes to toolkit questions and republish at any time throughout the year. However, the toolkit does have to be published *at least* once every toolkit year. **The updated DSPT for 2024-25 is now available** – so it is a great time to complete your DSPT assessment.

Better Security, Better Care is a national and local support programme to help adult social care providers to store and share information safely. It covers paper and digital records and focuses on helping care providers to complete the Data Security and Protection Toolkit – the annual, online self-assessment.

As a care provider, the programme will help you to evaluate and improve your data and cyber security. This means you can reassure the people you support and their families, your staff, commissioners, regulators, and health and care partners, that you are following good practice – and meeting legal and regulatory requirements.

You do not have to be a data or digital expert to get support. The programme can support you – wherever you are on your data security journey.

Watch a video that explains more about the DSPT
<https://youtu.be/yyZ5qikJXWg?si=CBicKpgur6XbjWKR>

You are not alone, and the team is here to help

All of the information can be overwhelming, it can be hard to know what you need to do. The DSPT is a great way to take a birds eye view of your policies, processes and procedures and work through it in one. You can have peace of mind that you are doing everything you can to protect people's info.

Follow the Beds Care Group website link to contact the team, check your DSPT Status and access a range of resources. [Data Security Protection Toolkit \(DSPT\) - Bedfordshire Care Group \(bedscaregrouppltd.co.uk\)](#)

Follow the link to find out more: [Benefits - Bedfordshire Care Group \(bedscaregrouppltd.co.uk\)](#)

Visit the Digital Care Hub webpages here –
[Data Security - Data Protection and Cyber Security - Digital Care Hub](#)



Digital Care Hub provides advice and support to the adult social care sector on technology, data protection and cyber security. Visit the website [Digital Care Hub - Run by social care providers for social care providers](#), which offers:

- Data and Cyber Security – free guidance, tools and advice to help you understand your data protection and Cyber Security arrangements
- Funding Opportunities
- Skills and Training
- Resources – download documents to support you with digitisation.
- Connectivity, Software and Equipment – Find information about internet connectivity, different types of care software and hardware.
- Data Security and Protection e-learning.

Welcome 1:1 support

Contact the team, we are here to support

Email SCHHServicedevelopment@centralbedfordshire.gov.uk



Drop-in sessions

Digitisation has become central to how care and support is being provided and it is increasingly important that all Care Providers have access to the right tools and support.

Come along to our drop-in sessions over lunch!

Every Tuesday's between 12:00-13:00.

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 372 182 179 741

Passcode: UNKnYM

[Download Teams](#) | [Join on the web](#)

[Learn More](#) | [Meeting options](#)



- Your Digital Lead will be on hand to answer any questions you might have around any of the digital initiatives.
- If you want to know what you should be doing about Data and Cyber Security, we can help!
- You don't need to attend the full hour, however long suits you!

For more information, please contact

SCHHServicedevelopment@centralbedfordshire.gov.uk

Access presentations and webinar recordings on the Better Security, Better Care programme

You can access a range of pre-recorded webinars to support you through your DSPT. [Presentations and webinar recordings - Digital Care Hub](#)

Digital Social Care have also collated all of the questions from the webinar series in to one comprehensive Q&A on link: [Answer DSPT questions | Digital Care Hub](#)

Care Groups: Check your DSPT now – you could be missing out

Calling all care groups: have you recently completed your Data Security and Protection Toolkit? Have you included all your branches and sites within your DSPT?

If not, they will not be covered by your DSPT publication.

We are aware that some large care groups have not added branches to their DSPT publication. It's an easy thing to overlook – but don't worry, it's also an easy thing to put right.

Read more here: [Care groups: check your DSPT now – you could be missing out - Digital Care Hub](#)



Do you need to check or change your ODS code? Do you want to change your service to a HQ code, or if you run multiple sites, check that they are connected to your HQ. Find out more <https://www.digitalcarehub.co.uk/resource/how-to-find-an-ods-code/>

DSPT guidance videos

We have added two videos to the DSPT online guidance:

This is a quick guide to registering and publishing the DSPT for care groups with multiple sites.

DSPT for multi-site organisations

How to publish or republish, and share your DSPT assessment with staff, Care Quality Commission inspectors, commissioners, people drawing on your services and family carers.

How to publish and share your DSPT, including how to access the certificate.

DSPT video guides

Digital Care Hub have updated the DSPT guidance to include videos on answering DSPT questions. You can see these in each section. As you will see, the videos cover a group of questions on a related topic - such as data protection policies and privacy notices - rather than one video per question. We hope this enables care providers to understand the connections between questions.

You can view the videos under Answer DSPT

questions: <https://www.digitalcarehub.co.uk/dspt/answer-dspt-questions/>

We do hope that the revised guide helps you to complete your DSPT, but if you need more support, please contact SCHHServicedevelopment@centralbedfordshire.gov.uk

Webinars coming up

Using the DSPT for the first time

This webinar is for care providers who have never used the DSPT before. It will cover how to:

- Register for the DSPT – including how to register if you have multiple services and sites.
- Complete to Approaching Standards and Standards Met
- Publish your DSPT standard
- Access free, official support from the Better Security, Better Care programme.

Dates include:

- 14th July 11.00hrs – 12.30hrs
- 21st July 11.00hrs – 12.30hrs
- 28th July 11.00hrs – 12.30hrs
- 4th August 11.00hrs – 12.30hrs
- 11th August 11.00hrs – 12.30hrs

For further information and to book a space email:

SCHHServicedevelopment@centralbedfordshire.gov.uk

Review & republish your DSPT

Because things change, you need to review and republish your toolkit every year so that it reflects your current data and cyber security arrangements. For example, you may have introduced new staff, data systems, technology or services – which in turn will impact on how you manage your information.

This webinar is for care providers who have published before and are reviewing and republishing their DSPT. It will cover what has changed within the Toolkit for 2022/23, as well as how to:

- Login to your DSPT account
- Review your DSPT – including what is different if you were previously published at Entry Level or Approaching Standards
- Complete to at least Standards Met
- Publish your DSPT standard
- Access free, official support from the Better Security, Better Care programme.

Dates include:

- 11th July 11.00hrs – 12.30hrs
- 18th July 11.00hrs – 12.30hrs
- 25th July 11.00hrs – 12.30hrs
- 1st August 11.00hrs – 12.30hrs
- 8th August 11.00hrs – 12.30hrs

For further information and to book a space email:

SCHHServicedevelopment@centralbedfordshire.gov.uk

National webinars

The central team host regular monthly introductory webinars around DSPT, cyber security, data protection and other related topics with recordings available on the website. www.digitalcarehub.co.uk/events



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The Better Security, Better Care programme provides national and local support and training to help care providers to complete the Data Security and Protection Toolkit.

Digital Care Hub have also developed an e-learning course for staff on data security. This course will enable care providers to meet the training requirement within the DSPT. [Data Security And Protection In Social Care Course](#)

Hosting regular webinars on completing the DSPT for the first time and how to review and republish your DSPT.

Read more here: [DSPT training and webinars - Digital Care Hub](#)